# Unit 6

1. Organizational Management can be used to help structure the organization to determine where an employee is assigned in the enterprise? Which of the following are parts of the Organizational Plan? (3 correct answers)
   1. Jobs
   2. Positions
   3. Payroll Area
   4. Organizational Unit

**Answers: a,b,d**

1. InfoTypes are master data in SAP HCM. Infotypes can be maintained in three ways. Which of the following represent possibilities for maintaining Infotpyes? (3 correct answers)
   1. Fast Entry
   2. Multi-personnel/Multi-Infotype
   3. Single Screen
   4. Personnel Actions

**Answers: a,c,d**

1. Infotypes provide an example of an electronic personnel file for employees. Which of the following is true regarding Infotypes (3 correct answers)
   1. An infotype is a logical collection of data fields
   2. Infotypes can be grouped together
   3. To display an employee’s personnel file, each infotype appears in chronological order
   4. An Infotype with a green check means it requires maintenance
   5. An employee can have more than one record for an infotype

**Answers: a,b,e**

1. What is used to view all the InfoTypes created for a person?
   1. Fast Entry
   2. Personnel Action
   3. Personnel File
   4. Personnel Run

**Answer: c**

1. What is assigned to organizational units in order to account for labor costs?
   1. Orders
   2. Profitability segment
   3. Jobs
   4. Cost center

**Answer: d**

1. Which of the following are activities that an employee can perform on ESS?
   1. Submit travel expenses
   2. Recruit employees
   3. Control costs
   4. Enroll in a training course

**Answer: a, d**

# Unit 7

1. Which of the following are organizational levels relevant to procurement?
   1. Client
   2. Company Code
   3. Warehouse
   4. Plant
   5. Shipping Point
   6. Storage Location
   7. Purchasing Organization
   8. Purchasing Group

**Answer: a,b,d,f,g,h**

1. Which G/L accounts are updated at goods receipt when purchasing a stock material?
   1. Stock account
   2. Vendor sub-ledger
   3. Bank account
   4. GR/IR

**Answer: a,d**

1. Account payable is posted to accounting upon creation of the following document…
   1. Purchase Requisition
   2. Purchase Order
   3. Good Receipt
   4. Invoice verification
   5. All of the above

**Answer: d**

1. Which of the following are functions of the purchasing organization?
   1. Negotiate general conditions of purchase with vendors
   2. Set pricing conditions
   3. Represents an independent accounting unit
   4. Responsible for purchasing for a specific group of materials
   5. Legally responsible for completing purchasing contracts

**Answer: a,e**

1. Which of the following are examples of consumables?
   1. Computer systems for an asset
   2. Blueberries for a production order
   3. Iron ore for inventory
   4. Office supplies for a cost center

**Answer: a,b,d**

1. A raw material just arrived from one of your vendors. You perform a GR with reference to the PO. Which of the following are not effects of this receipt?
   1. Update quantity in material master
   2. Debit stock account for a stock item
   3. Debit GR/IR account
   4. Transfer request if WM activated
   5. Price variances posted

**Answer: c,e**

1. Your accounting department is about to enter a vendor’s invoice for materials into SAP. As a result, SAP will perform which of the following?
   1. Credit to revenue
   2. Debit to GR/IR
   3. Credit to stock account
   4. Credit to vendor subledger
   5. Debit to vendor subledger

**Answer: b,d**

1. It’s possible to purchase a raw material as a consumable by setting the:

**Answer: Account assignment category**

1. What field is required to create a business partner?
   1. Business partner category
   2. Purchasing organization
   3. Reconciliation account
   4. Payment terms

**Answer: a**